

Purpose of visit: Deposition at U.S. Embassy or Consulate in Japan

Valid Passport

Properly signed by bearer, must have at least one blank visa page.

Completed Visa application form

The applicant must complete the visa application form. You can fill out the form by ball-point pen or type. Do not use pencil. Signature must be original. On the application form, if there is a field not applicable, please write "N/A" or "None".

One passport size photograph

Photograph requirements: 2X2inches, color. Photograph must be taken within the last six months. Please write your name on the backside of the photograph in print, attach to the visa application form. Do not use staple.

A letter from the applicant's law firm

Letter must state a brief outline of the case, name of the applicant and period of stay in Japan. Please also include a statement of guarantee for the applicant's travel expenses.

Certified copy of the court order or commission issued by U.S. Court and addressed to U.S. Consul stationed in Japan

According to Article 17 (1) (e) of the CONSULAR CONVENTION BETWEEN JAPAN AND THE UNITED STATES OF AMERICA, a deposition can only be taken by a U.S. Consul. Therefore, a commission/court order must be addressed to a U.S. Consul. The commission/court order issued by a U.S. court must be sent directly to the U.S. Embassy in Tokyo or the appropriate U.S. Consulate in order to schedule a deposition to be taken.

Flight itinerary

Pre-paid stamped self addressed return envelope (Optional)

If you wish to receive your own processed passport by mail, you must submit a USPS Pre-paid self-addressed return envelope. (Notice: Recipient's name and address must be matched as on the Visa application information) Please note that The Consulate-General of Japan in Chicago is not liable for any mailing incident such as loss, damage, delay, missing, etc. If you would like to avoid any mailing incident, please pick up in person. Also, we strongly recommend you to keep tracking numbers for your records. Please do not contact us for checking the mailing status.